

Growing Stars Student Classroom Tool Quick Start

How to Login to the Growing Stars Student Classroom Tool

1. Open Google Chrome, access the website <http://www.growingstars.com>, and click [Login](#) at the top right.
2. Type in your (student's) username, password, and click [Login](#).
3. Click [Classroom Tool](#) on the left side. The Classroom tool will open up within a few seconds as a pop-up. Maximize the pop-up. When the tutor calls you, click [Allow](#) if it prompts, and then click [Answer](#). If you fail to answer the call, you may send a chat message to your tutor asking to call again.

Note: The student will get the classroom application only when the teacher is available. Otherwise, the message "Trying to connect to your teacher" will appear. The student's and tutor's names will appear at the top of the Classroom tool along with the status of their whiteboard connection. The content on the whiteboard is shared live with the tutor.

Hi, GS Student, your teacher for this session is GS Tutor.
Whiteboard connection : [Connected](#) Student : [Online](#) Teacher : [Online](#)

Tools available in the Growing Stars Student Classroom Tool

All tools work with a normal mouse. However, to make writing easier on the whiteboard, we use the Wacom pen tablet. The pen/stylus, which comes with the tablet, can be used just like we use a mouse.

- **Pencil:** For writing and drawing on the whiteboard.

Click the [Pencil](#) tool and then just write on the whiteboard as you do using a pen on a paper.

- **Color:** For selecting the color of Pencil, Keyboard, Highlight, Shapes etc.

Click the [Color](#) tool, select the required color from the palette, and then click [OK](#).

- **Size:** For selecting the width of the Pencil, Shapes etc. Any value between 1 and 10 can be selected for width.

- **Text:** For typing in on the whiteboard with the keyboard device.

Click the [Text](#) tool, click on the whiteboard, and start typing. Using the edges of the textbox, you can move, resize, and rotate the text.

To edit/delete text: Click [Text](#) and double click the content area for selecting the text. Then, use the 'Backspace' or 'Delete' key on the keyboard to edit/delete the selected text.

B//U/Font Size/Color: To format entries made with the [Text](#) tool.

Select the text, click the [Text](#) tool, and select **B** for **Bold**, *I* for *Italics*, U for Underline. Click on the dropdown button next to the one showing '20' to select the desired font size. Click on the [Color](#) tool and select a color of your preference for your text.

- **Pointer:** To point out the text/image/data on the whiteboard; the normal mouse/pen pointer will not be visible to the tutor.

Click [Pointer](#) and click on the whiteboard - the tutor's pointer will be red; the student's will be blue. To remove the pointer, click [Pencil](#).

- **Highlight:** To highlight a part of the whiteboard

Click [Highlight](#); click and drag the cursor to the area/line to be highlighted. The text/content will be highlighted in the selected color.

Press and hold the 'Shift' key, and use [Highlight](#) to enable the [horizontal](#) highlighter.

Press and hold the 'Control' and 'Shift' keys to enable [yellow](#) highlighter.

- **Tools:** This dropdown gives access to Graph, Table, Ruler, and Protractor.

- ❖ **Graph:** To draw a graph with values on the X and Y axes ranging from 1 to 50.
- ❖ **Table:** To draw a table with the number of rows and columns from 1 to 20.
- ❖ **Ruler:** To display a ruler to measure the length of a line segment in inch and cm.
- ❖ **Protractor:** To display a protractor to measure the angles.

- **Shapes:** To draw mathematical shapes.

Select a shape from the dropdown next to [Shapes](#); click and drag it onto the whiteboard. The shape will appear in the selected color.

- **Erase:** To erase a part of the whiteboard.

Click [Erase](#) and encircle the area to be erased. The content typed in using the 'Text' tool cannot be erased using [Erase](#).

- **Add Ext File:** To load a file from Google Drive/Computer on to the Classroom tool.

- ❖ **GoogleDoc:** Click [GoogleDoc](#), login to your Google Drive, and double click the required file. Click [Allow](#) when notified.
- ❖ **Computer:** Click [Computer](#), browse, and open the file.
(File size limit: 5 MB)

For PDF/Word/Excel/PowerPoint files, a small window will load with the thumbnails of the pages of the file. Click the desired page to display it on the whiteboard. Once the content is loaded, you can close the thumbnail window or move it to the right side. If closed, press **Control+E** to bring it back.

For JPG/BMP/PNG/GIF files, click **Close** in the pop-up and click on the whiteboard where the image is to be loaded.

Note: If you need to copy content from files: PDF/Word/Excel/PowerPoint/Online textbook etc, you may use any screenshot tool like the Snipping tool in Windows, Snapshot in Adobe Reader, or LightShot (<https://app.prntscr.com/en/index.html>). Then click **Pencil** and press **Control+V** on your keyboard. When the pop up appears, click **OK**. Click on a point on the whiteboard where you want the image to be pasted. Once the image loads, move/resize/rotate the image if necessary. Click **Pencil** again.

- **Faces:** To put emoticons on the whiteboard.


Select an emoticon from the dropdown next to **Faces** and click on the whiteboard where it is to be displayed.

- **Undo:** Click **Undo** to reverse up to five recent actions performed on the whiteboard.
- **Redo:** Click **Redo** to restore the five actions that had been previously undone.
- **Options:** To perform Save/Select/Print actions.

- ❖ **Save as PDF:** To save the whiteboard content as a PDF file on to your computer

- ❖ **Save as JPG:** To save the whiteboard content as a JPEG file on to your computer

Note: The files will be saved in the 'Downloads' folder by default. If preferred, choose a location on your computer where downloads should be saved by default or pick a specific destination for each download as mentioned below:

1. At the top right of Chrome, click  > **Settings**.
2. At the bottom, click **Advanced**.
3. Under the "Downloads" section, adjust your download settings:
 - To change the default download location, click **Change** and select the location for the files to be saved.
 - If a specific location is preferred for each download, check the box next to "Ask where to save each file before downloading."

❖ **Print:** To take a print out of the whiteboard content.

Click [Options](#)->[Print](#), select the printer name from the drop-down and click [Print](#).

Note: Click [Options](#)->[Page Break](#) to enable the page break on the whiteboard which guides the printer where to end one page and begin the next. If you plan to print the whiteboard content, please do not write anything on the page break area. In case any content is already there, then you can drag the page break to the position above or below the content using the [Select](#) tool.

❖ **Share Screen:** To share your screen with the tutor.

Click [Options](#)->[Share Screen](#), select the screen which you need to share ([Your Entire Screen](#)/[Application Window](#)/[Browser Tab](#)) and click [Share](#). System audio can also be shared by putting a checkmark next to [Share audio](#). This will be useful if you want to play an audio file or an audio in a YouTube video to the tutor.

➤ **Exit:** To exit from the Growing Stars Classroom Application

Click [Exit](#) and click [Yes](#).

System Requirements	
Operating system	Windows 8.1 or later / Mac OS X 10.13 or later
Browser	Google Chrome version 50.0 or above
Processor clock rate	At least 1.2 GHz
RAM	At least 4 GB
Internet Bandwidth	At least 1.0 Mbps download and upload (Test using https://fast.com)
Graphics tablet	Wacom Intuos (CTL-4100)
Headset	Any USB headset with noise canceling mic Recommended model: Logitech H340 USB Headset